



News

Call for Applicants for EBLIP Journal: Production Editor

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Evidence Based Library and Information Practice (EBLIP), a peer reviewed open access journal published since 2006 seeks to fill the position of **Production Editor**. The successful candidate will be expected to begin their role by May 2018 and serve a 3 year term (with possibility of renewal).

The **Production Editor** will be responsible for:

- Layout of all journal content in PDF and HTML formats.
- Working with Associate Editors to ensure adherence to the journal's Publication Manual and to ensure the publication maintains a professional and consistent appearance.
- Supervising the Editorial Intern to ensure proper formatting and accurate metadata for each article.
- Management of the journal's masthead and website content, with the assistance of the Communications Officer.
- Communicating and consulting with the Editor-in-Chief on a regular basis.

- Attending Editorial Team meetings, via Skype, on a monthly basis and participating in the overall governance of the journal.
- Ensuring that all necessary deadlines are met.
- Communicating with potential authors and responding to queries.

The ideal candidate for Production Editor will be experienced in Microsoft Word with working knowledge of HTML. Attention to detail and the ability to manage tight deadlines are essential. Familiarity with PKP's Online Journal System is beneficial. Knowledge of evidence based practice is also an asset.

This position requires dedicated time on a regular basis, and it is therefore essential that interested persons ensure available time to devote to this position prior to applying. It is estimated that the workload is approximately 10 hours per month, with the bulk of work occurring on a quarterly basis prior to journal publication.

Interested persons should send a cover letter, indicating areas of strength they would bring to the role, and resume/cv as a single PDF file to Lorie Kloda, Editor-in-Chief, at lorie.kloda@concordia.ca by April 15, 2018. For informal enquiries and more information about the role, contact the current Production Editor, Michelle Dunaway, at mdun9430@gmail.com).

**Please note that *Evidence Based Library and Information Practice* is a non-profit, open access journal and all positions are voluntary and unpaid.

About the journal:

Published quarterly, and hosted by the University of Alberta, this peer-reviewed, open access journal is targeted at all library and information professionals interested in an evidence based model of practice. By facilitating access to librarianship research via original research articles and evidence summaries of relevant research from the library literature, *Evidence Based Library and Information Practice* will enable librarians to practice their profession in an evidence based manner.

Please visit the Evidence Based Library and Information Practice web site (<https://journals.library.ualberta.ca/ebliip/index.php/EBLIP>) for further information about the journal.